



CLASSROOM CLEANING TASK CHECKLIST

2020-21

Please ensure that the surfaces and supplies listed below are sanitized, and please note any additional tasks.

	Before Ministries Begin	During 8 AM (Before Pickup)	During 9:30 (Before Pickup)	During 11:00 (Before Pickup)
Door knobs (Inside and outside)				
Light switches				
Countertops and tabletops				
Chairs (Especially seatbacks touched by children and servants)				
Sinks, faucets, and sink handles				
Computer keyboards, phones, etc. (If applicable)				
Twistable crayons				
Any surfaces or objects that are touched frequently				
Take a picture that captures the faces of all children and servants. (For the purpose of contact tracing)				
Reset classroom according to chart provided or coordinator instructions				
Any additional objects or surfaces you believe should be addressed (Please note for the benefit of others)				